**Joseph Marasigan**

Communication Address

Libjo Cental Batangas City Philippines

+639611727542

[dyosepm1@icloud.com](mailto:dyosepm@icloud.com)

**Career Objective:**

To seek a challenging position in a dynamic environment and has a desire to progress further in the same field, likes to grow within the organization and be a team player.

**Key Skills:**

Ability to communicate with all levels of management and employees. Reliable, an excellent team-player with motivating skills, extremely flexible whilst working in challenging conditions.

**Work Experience:**

**Chief Engineer (Pre-Opening)**

**Aloft Palm Jumierah - Marriott International**

East Crescent Palm Jumeirah, PO Box 50221, Dubai, United Arab Emirates

5-Nov-17 to 17-Feb-19

* Responsible for setting up Engineering Department during the transition from construction phase to operation, ensuring that all design aspects are aligned with Marriott brand standard.
* Ensuring all snags/punch list and defects has been addressed to the consultant/contractor and has been completed/carried out on a timely manner.
* Gathering data and Setting up planned preventive maintenance using Transcendent System
* Provides advice to senior management on all aspects of engineering support, environmental controls and the operational efficiency of the property.
* Ensure the effective financial management of the engineering department by setting maintenance budgets, capital work program’s and engineering plans and ensuring that performance against there are regularly monitored and reviewed. Responsible for the general cost control aspects of maintenance, the preparation of departmental cost budgets and their implementation and submission to management.
* Control of Capital Project Planning, in liaison with management, to ensure capital funding is effectively allocated and budgeted in accordance with company directives and philosophy.
* Plan, implement and administer an energy management program by establishing energy reduction objectives, the maintenance of records and regular reporting of performance against these objectives.
* Ensure the staff awareness of energy management within the property by conducting regular education and training programs on energy conservation and matters related to efficient operation of equipment in a cost-effective fashion.
* Contribute to the hotel’s profitability by ensuring the effective management of the buildings environmental controls and energy conservation systems. Evaluate, control and record energy usage and implement and upgrade energy conservation systems.
* Contribute to guest satisfaction standards by ensuring that technical support services quickly address, and where possible, anticipate, individual needs. Ensure the safety and comfort of guests and that any requests for service are handled in a courteous and efficient fashion.
* Ensure adherence to all statutory regulations and fire codes by regularly reviewing policies and safety procedures. Ensure that any tests and inspections required on plant by statutory authorities are carried out as and when required and that all records and documentation associated with such tests and surveys are correctly kept and/or displayed. Ensure that the hotel fulfills all compliance requirements.
* Ensure the effective operation of all the mechanical and electrical systems and equipment by implementing and managing a preventative maintenance program. Closely monitor the condition of the physical property and equipment by conducting continual inspections of the building. Ensure that preventative maintenance schedules are in operation and regularly upgraded.
* Contribute to a high standard of quality control within the hotel by actively participating in the hotel’s Quality Assurance Program.
* Ensure the cost effectiveness and technical efficiency of all services performed by outside contracts by close supervision. Ensure all work is carried out in accordance with contracts, leases, services agreements and warranties.
* Ensure the quality of all work completed by both employees and external contracted staff adheres to the standards of good engineering practice.
* Contribute to the effectiveness of management decision making by representing the engineering department at all management and staff meetings and by ensuring regular liaison with heads of other departments

**Chief Engineer (Pre-Opening)**

**St. Regis Hotel Starwood/Marriott International Al Habtoor City**

Shiekh Zayed Road, Dubai, United Arab Emirates

March 1, 2015 – 30-Oct-17

* Responsible for the effective management of all engineering and maintenance operations within the hotel, including energy conservation.
* Responsible for the development of the Engineering Team and staying abreast of compliance regulations and procedures in the field of Engineering, as required for hotel standards. Lead the Engineering Team in the day-to-day engineering and maintenance operations of the hotel, including service standards, equipment schedules, and work schedules
* Communicate with Housekeeping to coordinate and prioritize maintenance activities for Guest rooms and public areas
* Develop systems and procedures to ensure the health and safety of Guests and Team Members, as well as the proper conditions for plants, machinery, and property
* Communicate with Government agencies to ensure full compliance with statutory regulations
* Prepare Capital and Repairs and Maintenance budgets for Engineering
* Perform daily checks around the hotel
* Conduct lift emergency release procedures as required
* Diagnose, maintain, and repair mechanical equipment within the hotel
* Ensure good relationships are built with internal and external customers
* Maintenance of all hotel fixtures and fittings to ensure they are in safe condition and take action when any unsafe situations arise
* Develop, implement, and direct all emergency programs
* Develop, implement and manage energy conservation programs for the property to minimize expenses
* Coordinate renovation bidding, define the cost and scope of the project, and oversee the general contractor and subcontractors to ensure quality work is performed cost effectively
* Perform special projects and other responsibilities as assigned
* Identify and introduce environmentally-friendly systems and equipment
* Monitor Key Performance Indicators for the Engineering Department and take corrective action, as required, to improve equipment inventory, quality audit, productivity, and other objectives
* Manage all Team Member related activities, including recruitment, performance management, training, career planning, disciplinary matters, and team motivation

## Maintenance Manager (Pre-Opening Team)

## Meydan Beach JBR

Dubai, United Arab Emirates

August 29, 2012 – February 11, 2015

* Responsible for setting up Engineering Department during the transition from construction phase to operation, ensuring that all design aspects are aligned with the brand standard.
* Responsible and accountable for maintaining/overseeing the daily operations of the Engineering department
* Implementing and monitoring of QA policies and procedures.
* Assisting with planning and implementing plant improvements and expansions.
* Maintaining and updating operating and training manuals for the maintenance department.
* Ensuring that all maintenance technicians are trained on the most updated version of the operating procedures.
* Monitoring operation of plant equipment and systems to ensure optimal operating efficiency.
* Preparing reports, analyzes data, and makes recommendations for improving plant operations and solving maintenance-related problems.
* Supervises plant maintenance personnel.
* Initiates and carries out projects that improve efficiency and/or reduce operating costs.
* Maintains safety, health, and environmental policies and procedures and ensures UAE government regulations issued by Ministry of Civil Defense relating to the Prevention & Safety are met at all times.

## Maintenance Planner {Facility Management Department}

**Engineer’s Office of HH Sheik Mohammed Bin Rashid Al Maktoum (Vice-President of UAE) Dubai,** United Arab Emirates

August 9, 2011 till August 8, 2012

* Preparing monthly/yearly preventive maintenance schedule, summarization of the labor utilization, raising purchase request using SAP & follow ups.
* Ensuring all assets/equipment is maintained as per maintenance scheduled.
* Act as company representative for meeting such as Facility Handover, Snagging Defect closure, MEP etc.)
* Conducting KPI meeting and ensuring service provider comply with terms and condition as laid down with the contract.
* Assessment of property that requires refurbishment based on company assessment guideline.
* Development of scope of work, cost analyses and budget projections necessary to maintain company's assets in accordance with acceptable standards.
* Identification & qualification of vendors, negotiation of bids, as well as contracting and ultimately monitoring vendor work performance
* Periodically inspect and audit the work carried out by the in-house team as well as the service provider ensure it meets the standards and safety procedures required and to resolve any operational issues.

## Engineering Coordinator

**The Meydan Hotel (Pre-Opening Team) 5 Star Hotel** Dubai, United Arab Emirates

December 21, 2009 to July 30, 2011

* Coordinates to a 3rd party contractor and ensures Fire Life & Safety equipment’s are up to date and comply with the international and local regulation.
* Setting up department objectives, Key Performance Indicators, SLA budgeting as a part of yearend report.
* Extending job duties & carry out any other reasonable duties and responsibilities within the hob capability as assigned, including redeployment to alternative departments/areas if required, to meet business demands and service guests needs.
* Act as company representative for meeting (Defect closure, MEP etc)
* Setting up policies and procedures required by the department head.
* Coordinates with different disciplines; manage and control multinational team.

## Administrator (Construction/Fitout) Jumeirah Living

Dubai, United Arab Emirates

April 26, 2008 to December 20, 2009

* Ensuring all works carried out by the contractors are checked and complied with Dubai International Financial Center (DIFC) & Jumeirah Living service agreement.
* Review Structural & MEP drawing as per NFPA, Ashrae standards and conducting a daily inspection as per the approved drawing.
* Knowledge of international and local regulations of building construction
* Provides safety induction to the contactor & subcontractors.
* Provides assistance to the Director of Engineering and Fit-out Manager on collating data, fire life and safety report for the daily, weekly, monthly and yearly report.
* Preparing the monthly training schedule, summarization of the labor utilization & monthly attendance sheet.
* Keeps all the monthly minutes meeting as a record for the following month.

## Technician (MEP)

**Madinat Jumeirah the Arabian Resort Dubai (Pre-Opening Team)** Dubai, United Arab Emirates

May 27, 2004 to April 26, 2008

* Coordinates with the contractor for an inspection as required by the resort policies & procedures.
* Performs such task as testing/replacing burned out electrical fuses, installing new electrical outlets ELCB, HVAC and repairing electrical appliances.
* Maintain all electrical equipment in good working condition through a thorough Preventive Maintenance Program.
* Testing and maintaining Firefighting and fire alarm system as required by the organization.
* Checking emergency panel & conducting generator test as a part of a weekly routine check.
* Attending work order such as AC complaints, bulb changing, gas & power tripping ensuring that all breakdowns are repaired with the least of inconveniences of the complainant or the requestor.

## Electrical Instrument Technician

**Team System Technology Corp. (TSTC)** Nestle Philippines (2003 Shutdown) November 2003 – December 2003

* Replacing, termination, networking and testing of signal wires and cables.
* Performs task such as calibration of weighing instrument, thermometer, flow meter, pressure gauge, Micro motion, Field Communication Unit (FCU) and Data Acquisition Unit (DAU) as directed by the supervisor.
* Read and interpret P&ID drawing.

## Electrical Instrument Technician

**Shell Pilipinas Petroleum Company (Bitumen Project)** Team System Technology Corp (TSTC)

August 2003 – November 2003

* Carry out the pre-commissioning activity related to Instrumentation and Control (I&C) (e.g. support for
* loop test & function test, support/set-up of instrumentation to commission, make readiness of instrument commissioning) in accordance with the pre-commissioning procedure.
* Loop checking, repair and calibration checks of instruments, interlocks/alarms and control verification, simulation, cause and effect matrix checks, function test, field calibration and highlight technical problems encountered and provide corrective actions.
* Participate in all the commissioning activities and subsequent day to day operation of the assigned plant.
* Carry out the start-up activities in accordance with the operating procedures.
* Carry out periodical tests and verification to ensure the process and safety equipment is in good working condition.
* Monitor and control the operational activities of the assigned plant via the DCS, and co-ordinate the process activities according to instructions.
* Adjust operating conditions or product flows to allow isolation of equipment for maintenance and resume operating conditions following completion of maintenance.
* Co-ordinate with Maintenance for equipment change-over and instrument loop checks/tuning.

**Education**

## College

* + Electronics Computer Technology University of Batangas

Hilltop Batangas Batangas city Philippines

## Secondary

* + Electronics Computer Technology University of Batangas

Hilltop Batangas Batangas city Philippines

## Primary

* + Libjo Elementary School Libjo Central Batangas City Batangas Philippines

**Personal Information:**

* + **Date of Birth :** Dec. 25, 1977
  + **Sex :** Male
  + **Nationality :** Filipino
  + **Marital Status :** Married with 3 dependants
  + **Passport :** EC8322144
  + **Date Issue :** 03-Aug-2016
  + **Expiry Date :** 02-Aug-2021

**Awards Recognition and Achievements:**

* + **Nominated Hotel Engineer 2016** Hotelier Middle East Awards
  + **Nominated Global Engineering Discipline** Marriott International

## Engineering Leadership 2016

**Training's and Certificates:**

* + **HACCP Awareness Course**
    - Hygenia Quality Consultants Dubai UAE

## Level 2 - Fire Fundamentals & Proper Use of Fire Extinguishers & Fire Warden Duties

* + - Eurolink Safety Dubai UAE

## Level 3 Award in Health & Safety in the Work place

* + - Chartered Institute of Environmental Health Certificate no 7100187

## Instrumentation and Control Servicing (NCII)

* + - Technical Education Skills Development Authority (TESDA) Certificate No. 19041002022028

**References:**

## Tyrone William Sinnamon Diwan Hermawan

Director Engineering Operation and Design HR Director Manager

Meraas Hospitality Marriott

United Arab Emirates United Arab Emirates

[tyrone.sinnamon@meraas.ae](mailto:tyrone.sinnamon@meraas.ae) diwan.hermawan@marriott.com

00971 54 438 6605 +971 50 984 1766